

Part 402 – Civil Rights Policies

Subpart D – Filing Requirements

402.40 Purpose

This subpart sets policy on filing electronic EOP 230 files and civil rights-related correspondence.

402.41 Policy

- A. In accordance with the Paperwork Reduction Act 1995 and the National Archives and Records Administration, all Federal agencies are required to have transparent, efficient, and accountable electronic recordkeeping.
- B. All NRCS Civil Rights EOP 230 files must be maintained in an electronic format.