

**410.68 Exhibit: Timeline for Technology Training Process**

<b>Activity</b>	<b>Who</b>	<b>Beginning Date</b>	<b>Completion Date</b>
Assess field employee's technology training needs and submit to Regional Conservationists.	State Conservationists, with the RTS'	Oct 1 (prev yr)	Dec 1 (prev yr)
Aggregate and analyze state technology training needs within region and submit to National Consortium Scientist.	Regional Conservationists and RTS'	Dec 1 (prev yr)	Feb 1
Aggregate and analyze agency-wide technology training needs and submit to the National Technology Training Working Group (TTWG).	National Consortium Scientist, with NEDC	Feb 15	Apr 1
Develop comprehensive plan for providing technology training to field employees, the Technology Training Package, and submit to the Deputy Chief for S&T and the Deputy Chief for SSRA.	TTWG, with the National Consortium Scientist and NEDC	Apr 1	Apr 30
Review the Technology Training Package and consult with the TTWG, as needed.	Deputy Chief, S&T and Deputy Chief, SSRA	May 1	July 31
Present the Technology Training Package to the National Employee Development Board (EDB), after consultation with the Deputy Chief, S&T, and the Deputy Chief, SSRA.	National Consortium Scientist, with NEDC	Aug 1	Aug 31
Decide on agency-wide technology training proposals, based on the Technology Training Package.	EDB	Aug 1	Aug 31
Schedule and conduct agency-wide technology training throughout the upcoming fiscal year.	NEDC Director, with the National Consortium Scientist	Oct 1	Following Sept 30
Evaluate delivered technology training courses and methods and the success rate of employees transferring newly developed KSA's to the job.	NEDC Director with the National Consortium Scientist	Nov 1	Following Nov 1
Prepare annual evaluation report of technology training accomplishments and present to the EDB.	TTWG, with the National Consortium Scientist and NEDC	Oct 1	Dec 31